

The International Legal Foundation- Nepal
दि इन्टरनेशनल लिगल फाउण्डेशन नेपाल

RFP

Issued on- July 13, 2020

ILF-Nepal not-for-profit organization, through local implementing partner Public Defender Society of Nepal (PDS-Nepal), provides free legal representation to poor men, women and children who cannot afford counsel and who are accused of crimes.

Invites Request for Proposal from individuals, firms to carry out statutory yearly financial audit for 2076/2077 of its program with only one transaction, a receipt of \$500 (USD). Interested Individuals, firms, institutions are requested to submit the proposal as per address given below.

Scope of Work – Professional Services

- Perform a comprehensive external audit of the financial statements of the fund for the fiscal year in accordance with generally accepted auditing standard
- Evaluate requirements and per dorm and audit in accordance with the government of Nepal audit compliance.

Requirement for the content of the RFP

Overview of the firm describing the type of services your firm provides, noting the experiences your firm provides, noting the experiences your firm has with international not-for-profit organization.

- Brief bios on partners, managers and staff that would be responsible for the work.
- Copy of your most recent peer review letter.
- Copy of renewal of firm, tax clearance evidences etc.

ILF-Nepal will

- Provide all required documents prepared for audit
- Detail general ledger and vendor payments
- Financial guidelines
- Any other requested documents

Interested individual, firm should send their RFP on or **before July 21, 2020 (SHRAWAN 06, 2077)** to:

Administration Department
ILF-Nepal
Babarmahal, Kathmandu
E-mail: info@ilf-n.org

For any additional information, please contact Ms. Neha Maharjan at nmaharjan@ilf-n.org